

## WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
Revenue From Non-Program Foods	Revenue from Nonprogram Foods		710	02/26/2021	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Lisa Garland 03/30/2021 05:43 PM	CAP Accepted			
	CAP Submitted Karen Greer 02/23/2021 08:07 AM	We will increase ala carte pricing, teachers meals and catering pricing to increase non revenue income.			
	Flagged Lisa Garland 02/22/2021 06:59 PM	<p><b>Finding: Revenue from Non-program Foods</b></p> <p><b>Revenue Ratio DID NOT equal or exceed its Food Cost Ratio as required under 7 CFR 210.14(f), as a result in additional revenue needed to comply.</b></p> <p><b>A Corrective Action Plan is required</b></p>			
Certification and Benefit Issuance	Certification and Benefit Issuance		126	02/24/2020	CAP Accepted

## WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 02/13/2020 08:31 AM	CAP Accepted			
	CAP Submitted Karen Greer 02/04/2020 01:12 PM	<p>One application that was missing a signature, the student left the district as of 1/3/2020. A status change was not possible.</p> <p>One application that was missing a signature: Signature was obtained on 1/29/2020 and uploaded to the documents tab in SOARS on 2/4/2020.</p>			
	Flagged Kate Marsh 01/24/2020 12:42 PM	<p>Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications.</p> <p>Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.)</p> <p><b>The SFA must indicate the date of correction for all application errors.</b></p>			
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period	WESTAMPTON MIDDLE SCHOOL	409	02/24/2020	CAP Accepted

# WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 02/13/2020 08:30 AM	CAP Accepted			
	CAP Submitted PAM CASPARRO 02/11/2020 12:55 PM	<p>Made CAP immediately.</p> <ul style="list-style-type: none"> <li>Counted fruit to be sure fruit count is equal to or greater than meals served.</li> <li>Offer fresh, cupped, juice each day equal to all entrees prepared</li> <li>Cashiers have been retrained to count reimbursable meals</li> <li>Training completed on 1/24/20 and procedures put in place on 1/27/20</li> </ul>			
	Flagged Kate Marsh 01/24/2020 12:42 PM	<p>At breakfast, all required meal components must be offered to students daily. When planning menus, the SFA must make sure that all 3 components of the reimbursable breakfast, in minimum daily and weekly requirements, are offered. Daily production records and supporting documentation (including but not limited to standardized recipes, food labels, CN Labels, manufacturer product formulation statements, USDA Foods Information Sheets, etc.) must be used to make sure menus are in compliance with the meal pattern.</p> <p>After reviewing the Production records for breakfast, a F/V was not offered for 29 meals claimed for the week of the review period.</p> <p>On Monday 12/9/19, 49 breakfast meals were claimed for reimbursement. Per the production records only 41 fruits were served. Since fruit or vegetable is a required component for a reimbursable breakfast, 8 meals were lacking the fruit/veg component and therefore disallowed.</p> <p>On Tuesday 12/10/19, 56 breakfast meals were claimed for reimbursement. Per production records, only 41 fruits were served. Since fruit or vegetable is a required component for a reimbursable breakfast, 15 meals were lacking the fruit/veg component and therefore disallowed.</p> <p>On Wednesday 12/11/19, 60 breakfast meals were claimed for reimbursement. Per production records, only 54 fruits were served. Since fruit or vegetable is a required component for a reimbursable breakfast, 6 meals were lacking the fruit/veg component and therefore disallowed.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p><b>Indicate the date of implementation.</b></p>			
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review	WESTAMPTON MIDDLE SCHOOL	401	02/24/2020	CAP Accepted

## WESTAMPTON TWP BD OF ED-00505720 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
<b>Corrective Action History</b>	CAP Accepted Kate Marsh 02/13/2020 08:29 AM	CAP Accepted			
	CAP Submitted PAM CASPARRO 02/11/2020 12:59 PM	<ul style="list-style-type: none"> <li>Retraining of cashiers done on 1/24/20</li> <li>Procedures put in place on 1/27/20</li> <li>Training was to identify correctly reimbursable meals vs ala carte sales</li> <li>Training was to explain the difference when customer does not take fruit or vegetable and to charge ala carte pricing.</li> </ul>			
	Flagged Kate Marsh 01/24/2020 12:42 PM	<p>Students must take the required number of components for lunch in order for their meals to be claimed for reimbursement. If the SFA has offer versus serve, students must select at least 3 food components in the proper quantities. One component selected must be ½ cup fruit and/or vegetable. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. If the SFA does not have offer versus serve, students must take all 5 components in the proper quantities. Food service staff/cashiers should receive training on how to accurately recognize a reimbursable lunch.</p> <p>Two meals were claimed at lunch that were missing a F/V.</p> <p>Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future.</p> <p><b>Indicate the date of implementation.</b></p>			